



Petroleum Driver Passport

INFORMATION FOR TERMINALS

COVID-19 : PD Passport Update

Status of PDP Scheme dispensations due to Covid-19

Valid from 1st June 2021

The Downstream Oil Distribution Forum (DODF) have reviewed the PDP Scheme dispensations in the light of the easing of Covid-19 restrictions across the UK. Our priorities continue to be allowing Drivers, Employers, Training Providers and Terminals to operate within Government restrictions and guidance and take all necessary precautions, and keeping the economy moving by ensuring drivers can continue to work safely, load at Terminals, and deliver product in a competent manner.

In consultation with SQA, we have agreed to remove some of the dispensations that were in place for the PDP Scheme. The latest position is given below:

1. EXTENSION TO PDP CARD EXPIRY

All driver PDP cards, which expire between 1st March 2020 and 1st March 2021, remain valid until 31st May 2021.

This dispensation ceases to be valid from the 1st June 2021.

2. ANNUAL REFRESHERS - 2021 (& ADDRESSING 2020 BACKLOG)

This remains valid until further notice

In 2021, Drivers have to complete their annual refresher within the calendar year as normal, i.e. by 31st December 2021.

Covid-19 lockdowns/restrictions meant some drivers were unable to complete their 2020 annual refresher. Under normal circumstances, these drivers would have an invalid PDP card at the start of 2021. To allow drivers with a good track record of completing their annual refreshers to load product, we continue to ask the Terminals to implement the following measure:

Until further notice, any driver who has taken and passed their Annual Refresher in 2020 and/or 2019 should be treated as having a valid PDP card and be permitted to load normally.

3. AMENDMENT TO PDP PRACTICAL ASSESSMENT - TANKER DRIVING ASSESSMENT ELEMENT ONLY

Validity extended until 31st July 2021

The mandatory requirement to assess tanker driving (LO3) via in-cab assessment or observation is being suspended and instead this assessment can be undertaken via a verbal, structured



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review of tanker driving between the assessor and driver. The driver's responses will form part of their overall practical assessment.

This temporary dispensation has been extended until 31st July 2021; this date will be reviewed again in late June when further information should be available.

The other elements of the Practical Assessment - prepare to load, loading and unloading (LO1, LO2 and LO4) will continue to be assessed as previously, in accordance with the PDP Syllabus and Manual of Practice, after undertaking a risk assessment and putting in place the identified measures.

Therefore, assessors will still require access to the Terminal to conduct their assessment of the driver during loading as part of the PDP Practical Assessment.

PD PASSPORT CHECKS

The DODF would be very grateful if the Terminals continue with PDP card validity checks, taking account of the above dispensations.

If a Terminal has direct access to the PDP System to check a driver's validity, please use this method.

Otherwise, enforcement officers (Terminals) wishing to check a driver's entitlement, may contact the SQA Administration Team via email pdpassport@sqa.org.uk or telephone on 0345 270 0123 to check the PDP System.

Please note that SQA is now operating a hybrid office based and homeworking operation and any email checks will be dealt with in business hours, Monday to Friday, with phone lines open 10am - 4pm Monday to Friday.

The DODF continue to appreciate your support and understanding, as we take these steps to protect drivers, Training Providers, Terminal operators, SQA staff and the wider public and ensure the smooth running of the petroleum distribution industry. If you have any queries please contact: PDP Helpdesk - pdpassport@sqa.org.uk or DODF Facilitator – jenny.clucas@coagentskills.com.

A handwritten signature in black ink, appearing to read "Peter Oakford", with a long horizontal flourish underneath.

Peter Oakford
Chair
Downstream Oil Distribution Forum